

Please fax this completed form to: 800-498-3611

--SAME DAY RUSH FILING--

or E-mail to: order@sundocumentfilings.com *SAME DAY RUSH FILINGS MUST BE RECEIVED IN OUR OFFICE ON A BIZ DAY BY 5:00PM PST THE DAY BEFORE THE FILING IS TO OCCUR

File the Articles of Organization – Form LLC-1 With the California Secretary of State

Time & Date rec'd by SDF: _____

Do not attach the Operating agreement. The Secretary of State will not file it

Pages attached: _____

STEP 1:

Proposed Name of Business Entity: _____

IMPORTANT: Our service fee does not include a name availability search. Please purchase a name availability search before faxing the Articles of Organization. If you reserved a name, attach a copy of the name reservation certificate or our order form that contains the reservation number.

STEP 2: Shipping - How would you like your order returned? (Default method is fax followed by FedEx priority overnight)

Choose one free: Fax (to one location in the U.S. only) OR Scan and e-mail the document (one address only)

Fax number or E-Mail address for scanned document: _____

FedEx: Add \$25.00 for Fedex priority overnight OR FedEx on my own account number: _____

STEP 3: Fees - Our fee: \$450.00 service rush fee plus the Secretary of State fees: \$820.00. (State fee includes a \$700.00 filing fee plus the \$750.00 SAME DAY RUSH fee.) TOTAL: \$1,270.00

Add a Certificate of Good Standing on a SAME DAY rush basis: \$255.00

Add LLC Kit -Includes seal embosser, Operating Agreement, minutes, 20 membership certificates, binder + Next day shipping \$110 - Black or Burgundy

Add Registered Agent services for one year: \$169.00. Please fax the contact form (found on our website) with this order form. Call for questions.

Our fee includes: Filing your document on a SAME DAY rush basis with the CA Secretary of State (the order must be received in our office on a business day the day before by 5:00PM PST - see our rush order policy) writing required checks, making required copies, obtaining TWO certified copies from the Secretary of State, faxing or e-mailing your filed document, and returning the certified copies via FedEx priority overnight (fee applies). The document will be given the file date it was submitted on. Corporate numbers are not available until the filing is complete.

Order Total: _____ (If you are unsure how to calculate the order, please check here and we will contact you. Please note that if we are unable to get a hold of you, it will delay your order.)

Example: File the Articles of Organization plus a standard LLC kit: Our service fee is \$450 + state fee is \$820 + Kit fee is \$110 + FedEx is \$25= \$1405.00.

STEP 4: Shipping Address (must be a physical address for FedEx delivery):

Firm Name (if applicable): _____

Attn (First and Last name): _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (required): _____ Alt. #: _____

Fax #: _____

STEP 5: Payment Information: CREDIT CARD IS REQUIRED

Credit Card Type: Visa MasterCard American Express Discover

I am paying with a personal credit card I am paying with a corporate* credit card. *Name of corp: _____

Card Number: _____ -- _____ -- _____ Exp. Date ____/____ (mo/yy) (please double check the card number)

Billing address: same as shipping

Different billing address: _____

City: _____ State: _____ Zip: _____

Total Amount: _____ (Please indicate our fee, the state fee, registered agent fee, and any shipping fee)

Name of Card Holder (Required): _____

Signature of Card Holder (Required): _____

By signing this form, I give my permission to Sun Document Filings (SDF) to bill my credit card for the price of this order. If I am using my company's card, I am signing as an authorized user. My signature above confirms my knowledge and acceptance of fees, cutoff times, and policies of SDF's California Rush Filing Policy found on their website at: <http://www.sundocumentfilings.com/californiarushpolicy.htm>. I have double checked this order form and the Articles of Organization for errors and with my signature, I authorize SDF to file my document immediately. I understand that if this rush is rejected, the Secretary of State will retain my \$750 rush fee and another \$750 rush fee will be required upon resubmittal. In addition, SDF will retain my \$450 rush service fee and another \$450 service fee will be required upon resubmittal. I understand that SDF has made no guarantees that the Secretary of State will accept and file my Articles of Organization. I am filing this document at my own risk. I understand that there are no refunds, no cancellations - no exceptions.

Sun Document Filings

<http://www.sundocumentfilings.com>

Phone: 800-498-2822 ~ Fax: 800-498-3611