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File the Certificate of Amendment/Restated Articles – For a Corporation (profit or non-profit) with the California Secretary of State on a 24 hour rush

Pages attached: \_\_\_\_\_

STEP 1:

Name of Business Entity: \_\_\_\_\_

State file number: \_\_\_\_\_

NOTE: Our filing fee does not include name availability or name reservation. Please purchase a name availability search prior to faxing the Amendment/Restated Articles of Inc. If you reserved a name, attach a copy of the name reservation certificate or our order form that contains the reservation number.

STEP 2: Shipping - How would you like your order returned?

Choose one free: Fax (to one location in the U.S. only) OR Scan and e-mail the document (one address only)

\*Fax number or E-Mail address for scanned document: \_\_\_\_\_

FedEx: add \$25.00 for priority overnight or add \$20.00 for 2nd day I have my own FedEx acct. \_\_\_\_\_

Regular Mail: No charge. Please note that we highly recommend that you use FedEx as we do not and cannot guarantee regular mail.

STEP 3: Fees - Our service fee: \$200.00\* plus the Secretary of State's filing fees: \$380.00 (fee includes a \$30.00 filing fee plus the \$350.00 24 HOUR RUSH fee). Total charge \$580.00

\*Amendments over 8 pages: \$205.00 service fee. 18 pages +: \$210.00 service fee.

Our fee includes: Filing your document with the Secretary of State the same day we receive your request in Sacramento (if before 2:00 PM PST and this form is completed correctly), writing required checks, making required copies, obtaining TWO certified copies from the Secretary of State, faxing or e-mailing your filed document, and returning the certified copies via regular mail. FedEx is additional. Note: The Secretary of State will complete the filing within 24 hours after they receive it. The document will be given the file date it was submitted on. Please allow 24 hours plus run/copy/fax/scan time (1-2 hours depending upon the time the document was submitted to our office) before calling and checking on your document.

Order Total: \_\_\_\_\_ Our fee does not include the state fee or FedEx shipping fees. Example: File Certificate of Amendment/Restated Articles 7 pages or under plus FedEx priority overnight. Our filing fee is \$200 + state fee of \$380 + \$25 FedEx = \$605.00.

STEP 4: Shipping Address (must be a physical address if you have chosen FedEx): Is this address in a residence? Yes No

Firm Name (if applicable): \_\_\_\_\_

Attn (First and Last Name): \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (required): \_\_\_\_\_ Alt. #: \_\_\_\_\_

Fax #: \_\_\_\_\_ (This fax # must be a free standing fax or have the ability to receive faxes at anytime or an additional \$3.00 "call before fax" charge will apply.) Call me before you fax the document.

STEP 5: Payment Information:

Credit Card Type: Visa MasterCard American Express Discover

I am paying with a personal credit card I am paying with a corporate credit card.\*Name of corp: \_\_\_\_\_

Card Number: \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_ (mo/yy)

Billing address: same as shipping

Different billing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Cardholder (as it appears on the card – required): \_\_\_\_\_

Signature of Card Holder (Required): \_\_\_\_\_

By signing this form, I give permission to Sun Document Filings (SDF) to bill my credit card for the price of this order. If I am using my company's card, I am signing as an authorized user. My signature above confirms my knowledge and acceptance of fees, cutoff times, and policies of SDF's California Rush Filing Policy found on their website at: http://www.sundocumentfilings.com/californiarushpolicy.htm. I have double checked this order form and the Amendent/Restated Arts. for errors and with my signature, I authorize SDF to file my document immediately. I understand that if this rush is rejected, the Secretary of State will retain my \$350 rush fee and another \$350 rush fee will be required upon resubmittal. In addition, SDF will retain my \$200 rush service fee and another \$200 service fee will be required upon resubmittal. I understand that SDF has made no guarantees that the Secretary of State will accept and file my Amendment/Restated Arts. I am filing this document at my own risk. I understand that there are no refunds, no cancellations - no exceptions. Thank you for your business.