



Sun Document Filings

CORPORATE/LLC KIT ORDER FORM

Fax to: 800-498-3611

For questions, please call us at: 800-498-2822

www.sundocumentfilings.com

Please choose a Kit, color choice, and shipping option.

Corp Kit (Standard Kit) \$85.00
Black
Moss Green
Burgundy

Royal Kit - \$100.00
Black
Moss Green
Brown

Excalibur Kit - \$110.00
\*Red Only\*

Majestic Kit - \$110.00

Vice President Kit - \$115.00
\*Red Only\*

Executive Kit - \$125.00
Black
Brown

King Kit - \$130.00
\*Black/Burgundy Only\*

Regal Leather - \$235.00
Black
Red
Burgundy

Second day delivery - Free
Next morning delivery - \$25.00
Minutes/bylaws on disk -\$25.00

YOU MAY TYPE RIGHT ON THIS FORM USING ADOBE ACROBAT. USE HAND CURSOR.

Type of Organization (choose one only): Corporation Close Corporation Non-Profit
Corporation Not-For-Profit Corporation (NY) Professional Corporation Association
Limited Liability Company Limited Liability Partnership Professional LLC
Limited Company General Partnership Limited Partnership

State Of Incorporation/formation: Year or Full Date
(Full date required for CA and HI)

Name of Business Entity (state name exactly including punctuation):

Should the name be in: ALL CAPS Upper and Lower case all lower case as above

For Corporations:

Number of Authorized Shares

(1) Par Value Common Preferred Undesignated
(2) Par Value Common Preferred Undesignated

Multi Class (To be used only when you have multiple classes of stock.) - Stock certificates
Reflecting\* Non-Reflecting\*\*

\*Add \$10 - 10 common/10 preferred \*\*Add \$35 - 20 common/20 preferred

For Limited Liability Companies: Type of certificate Unit (default) Interest

All kits include 20 certificates. Add more: 10 more (+\$5.00) 20 more (+\$9.50)
40 more (+\$17.50) 60 more (+\$26.50) 80 more (+\$34.00) 100 more (+\$42.00)

All certificates are numbered 1-20 unless otherwise specified

Specific Numbering: From: To:

Certificates Signed by:

Corporation choices: Blank President Secretary President & Secretary (default)

Other:

Limited Liability Company/ LLP/LC choices: Blank One Manager One Member

Other:

General and Limited Partnership choices: Blank General Partner (default)

Other:

Clauses and special wording requests are additional. Please attach a sample and we will obtain a price quote for you. Special instructions for this order:

Shipping Address: Firm Name:

Attn:

Street Address (must be a physical address):

City: State: Zip:

Telephone with area code (required): Alt. #: Fax #:

Credit Card Type: Visa MasterCard American Express Discover I have an account and credit application on file.

Card Number: Exp. Date / (mo/yy)

Billing address: same as shipping different billing address:

City: State: Zip:

Total Amount: (Please indicate price of kit plus any service cost for rush shipping or minutes/bylaws on disk)

Signature of Card Holder (Required):

By signing this form, I give permission to Sun Document Filings (SDF) to bill my credit card for the price of this order. I confirm that I have read and agree with Sun Document Filings' terms and conditions. I understand that Kit orders are custom made and are non-refundable. I have double checked this form for errors and with my signature; I authorize SDF to begin preparing my kit immediately. All shipments sent to a residence will be charged an additional \$3.00.